

## GUIDELINES FOR AUTHORS

1) Manuscripts should be sent to the editorial board either in electronic form (in Word for Windows format) to the email address ([arti.musicesHMD@gmail.com](mailto:arti.musicesHMD@gmail.com)) or by post (on a CD) to the following address:

Croatian Musicological Society  
Opatička 18  
HR-10000 Zagreb

2) Manuscripts in Croatian or English should contain a) a half-page abstract written in the language of the article (up to 1000 characters with spaces), b) a more comprehensive summary in English (up to 3000 characters with spaces), c) key words (up to 10).

3) Manuscripts should not exceed 30,000 characters with spaces (including footnotes and bibliography). Longer texts will be accepted only exceptionally. Font Times New Roman, font size 12 (footnotes 10), and line spacing 1.5 (footnotes 1) should be used, with minimum formatting requirements. Left alignment should be used.

4) Authors are kindly requested to indicate the following personal information on the first page of the manuscript:

Name, Surname  
Institution, Address, City

5) Supplements (illustrations [at least 300 dpi], tables, charts) should be provided in separate files. Legends should be indicated within the text.

6) All articles are double blind peer-reviewed.

7) Authors are responsible for obtaining permissions to publish each of their illustration and music examples. Articles are published in both hard copy and open-access electronic forms. Authors submitting manuscripts consent to having their work published in all versions of the journal.

8) By submitting a manuscript, the author guarantees that the article is original and not previously published in that form.

9) Authors are not required to pay for the articles being published. No authorship fees shall be paid out either.

10) Advertisement and publications for review (books, journals, audio-visual materials) should be sent to the editorial board's address (Croatian Musicological Society, Opatička 18, HR-1000 Zagreb) or by email ([arti.musicesHMD@gmail.com](mailto:arti.musicesHMD@gmail.com)).

## 11) Citations:

Works in footnotes should be cited in the following way:

- **Book:** Given Name FAMILY NAME: *Title of the book*, City: Publisher, year, pages(s).

Koraljka KOS: *Hrvatska umjetnička popijevka. Povijesna i analitička motrišta (1834.-1911.)*, Zagreb: HMD, 2014, 53.

- **Articles in journals and newspaper:** Given Name FAMILY NAME: Title of the article, *Title of the Journal*, volume (year) issue, pages(s).

Naila CERIBAŠIĆ: Povrh tekstualnog predstavljanja u etnomuzikologiji: od epistemologije do angažmana i pragme, *Arti musices*, 46 (2015) 2, 185-201.

- **Articles in the collections of papers:** Given Name FAMILY NAME: Title of the article, in: Given Name Family name (ed.): *Title of the Collection*, City: Publisher, year, page(s).

Sanja MAJER-BOBETKO: Ivan Zajc in the Whirlpool of Croatian Music Historiography: Towards a Monograph, in: Stanislav Tuksar (ed.): *Ivan Zajc (1832-1914). Music Migrations and Cultural Transfers in the 'Long' 19th Century in Central Europe and Beyond*, Zagreb: HMD, 2016, 527-551.

- **Encyclopedic Entries:** Given Name FAMILY NAME: Title of the entry, *Title of the Encyclopedia*, volume, City: Publisher, year, pages(s).

Ivona AJANOVIĆ-MALINAR: Kos, Koraljka, *Hrvatski biografski leksikon*, vol. 7, Zagreb: Leksikografski zavod Miroslav Krleža, 2009, 651-653.

- **Archival materials:** Institution, City, fund, signature of the fund, box/bundle, page or folio, title of the material

Croatian State Archives, Zagreb, Franjo Kuhač Fund, sign. HR HDA 805, bundle LXII, The greeting card by Matrix Croatica (15 December 1905).

- **Electronic sources:** Bibliographic unit, <reference to the website/URL> (date of access)

Vjera KATALINIĆ: Zajc, Ivan, *Hrvatski biografski leksikon*, 2016  
<<http://hbl.lzmk.hr/clanak.aspx?id=11919>> (1 January 2019).

If a citation is repeated, only the name and family name along with the title of work and pages should be given.

Bibliography should be listed the end of the text. The format is the same as for citations in the footnotes except for the authors' names. They should be written in inversion (FAMILY NAME, Given name) with complete pagination of articles. Bibliography should be in alphabetical order.

**Anonymous works** should be cited with three stars (\*\*\*) , and should be at the beginning of the bibliography.